

Neighbourhood Plan Group Meeting - Tuesday 14th April 2015

Present: Councillors N Forknell, (Chair), R Westbury, K Duncan, Mrs Margaret Hanrahan, Mrs Wendy Carroll, M Dunphy (BDC)

- 1 Apologies were received from: Dr Farooq Ahmed & Mrs Helen Doherty.
- 2 Minutes of the meeting held on Tuesday 10th February 2015 were approved.
- 3 There were no matters arising.
- 4 The revised proposed constitution was considered and passed. It was agreed to email the final version to all members for information.
- 5 The proposed list of objectives was considered, it was agreed that the word “integrated” should be removed from Objective 6 and it should be re-worded to include relevant elements of accessibility. It was agreed that the list of objectives should remain fluid and may well be subject to alteration in the light of any subsequent investigation and evidence gathering. NF to revise wording and circulate prior to next meeting.
- 6 The group logos produced by BDC were considered and it was agreed that the one containing the map of the designated Neighbourhood Plan area should be used but with the wording in a “box”. MD agreed to organise the changes and circulate the final proposal for approval.

7 RW described the process followed at the Historic Environment workshop held in March. The suggestion is that the NP group area should be split into “character areas”, this would involve conducting surveys as demonstrated at the workshop and would produce documents listing significant buildings, factors that we would want to enhance in the area and places that we would want to protect. We were informed that landscape character documents and maps were available from WCC together with historical environment records for the area. These documents, together with the survey results, should enable us to write a policy that will enable us to manage any future changes.

The process would consist of writing a character statement, listing the assets, then drafting a policy. The suggestion was made that local history groups were ideal for assisting in this process, MD advised that character assessments should include more modern buildings as well the historic. Also the character assessment should relate to the objectives. He offered the help of Mary Worsfold for this process.

8 Summer consultations: there are no community events planned for the summer in Cofton Hackett. Lickey and Blackwell will be participating in the Blackwell Festival on 20th June.

RW and KD were keen to consult the businesses in Cofton Hackett with regard to the Neighbourhood Plan and RW agreed to pilot a sub-group to create a survey and questions to used in this consultation for the whole area. MD suggested that we should use the objectives as a basis for any questions and that we should look at previous answers to questionnaires for future consultations along the lines of “we asked, you answered, what do you think of this?”. The survey should ask for information regarding potential business

growth, new premises etc and it was agreed that the consultation should be completed by the end of July.

Blackwell Festival: have a separate questionnaire which is low key and more visual, perhaps use a large map and post-it notes to highlight likes and dislikes. MD suggested we look at the "Planning for real" website for ideas as to how to consult residents. He agreed to provide a large map of both parishes to be used in this consultation.

9 There being no other business the meeting concluded at 9pm.

Date of next meeting: Tuesday 9th June 2015 at The Wheel, Blackwell