



# Lickey & Blackwell Parish Council

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Executive Officer:  
Mrs. H C Doherty

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Barnt Green  
BIRMINGHAM  
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Telephone 0121 445 1849

2nd May 2016

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 9<sup>th</sup> May 2016 at the Trinity Centre, Lickey. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

## AGENDA

- 1. Election of Chairman and signing of Declaration of Acceptance of Office**
- 2. Acceptance of Apologies**
- 3. Declarations of Interest**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
  - d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting
- 4 Election of Vice-Chairman**
- 5 Co-option**

To discuss and resolve to co-opt Mr Mohan Saini as ward councillor for Linthurst
- 6 Election to Groups and Committees**
  - 6.1 Planning Committee – head and 2 members required
  - 6.2 Finance Group
  - 6.3 Highways
  - 6.4 Environment Group
  - 6.5 Communications Group
- 7 Election of Representatives to other bodies**
  - 7.1 CPRE: Representative and Deputy
  - 7.2 Worcs CALC: Representative and Deputy

- 7.3 High House Wood Management Group
- 7.4 Marlbrook Landfill Site
- 7.5 Neighbourhood Planning group

*The meeting will be adjourned for up to 10 minutes for Public Question-time*

**8 Reports from outside bodies and District and County Councillors**

**9 Minutes of the Parish Council Meeting held on Monday 4<sup>th</sup> April 2016 for approval**

**10 Finance and General Purposes**

- 10.1 To agree the payment of attached Bills
- 10.2 To agree the Bank Reconciliation as at the financial year end (31st March 2015)
- 10.3 To review the draft Annual Return
- 10.4 To consider request for grant from local girl guide
- 10.5 To consider request for grant from Citizens Advice Bureau

**11 Review of Council policies and documents – these documents have all been reviewed or adopted within the last 2 years so no changes are anticipated**

- 11.1 To approve Standing Orders (as amended and adopted 6<sup>th</sup> October 2014)
- 11.2 To approve Financial Regulations (as amended and adopted 7<sup>th</sup> July 2014)
- 11.3 To approve Risk Assessment (as amended and approved 6<sup>th</sup> October 2014)
- 11.4 To approve Complaints Policy (adopted 7<sup>th</sup> September 2015)
- 11.5 To approve Publication Scheme (adopted 7<sup>th</sup> September 2015)
- 11.6 To approve the Asset Register for the year 2016-7

**12 Planning Committee**

- 12.1 To approve the minutes of the Planning Committee meetings held on 5<sup>th</sup> and 26<sup>th</sup> April
- 12.2 To receive update from Neighbourhood Planning group

**13 Highways and Environment**

- 13.1 To report that BDC's Tree Warden is concerned that the work on land adjacent to The Spinney on Cherry Hill Road has 'exceeded that agreed'. PC to resolve to ensure that BDC follow up with the landowners and impose fines if the TPO has been breached. An unlimited fine can be imposed equal to the rise in land value resulting from tree clearance.
- 13.2 Cllr Sheila Blagg has agreed to the planting of additional trees on Old Birmingham Road provided residents are consulted. It is proposed that Cllrs P & J Harvey suggest which verges should be planted then the residents in those properties will be contacted.
- 13.3 Update from Cllr J Harvey on the all parties meeting organised by West Mercia police relating to Lickey School Parking and Road Safety concerns and agree any actions
- 13.4 To report that ownership of the land outside the Trinity Centre has been confirmed with WCC, and Highways own all of the land around the horse trough but not the War Memorial. This means we would need to seek permission from Cllr Peter McDonald if we are to take any measures to deter parking.

**14. Communications Report**

- 14.1 Report provided by Cllr King to include June newsletter dates

**15 Training Matters and Diary Dates**

- 15.1 Blackwell School Open Evening – the school are inviting the community to see the new building 21<sup>st</sup> September 6-8pm – all welcome

**16 Administration**

**17 Correspondence**

**18 Dates of next meeting Parish Council Meeting Monday 6th June 2016 at 7.30pm at the Wheel, Blackwell.**

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE

(signed)

Executive Officer