



# Lickey & Blackwell Parish Council

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Executive Officer:  
Mrs. H C Doherty

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Barnt Green  
BIRMINGHAM  
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Telephone 0121 445 1849

2nd May 2017

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 8<sup>th</sup> May 2017 at the Wheel, Blackwell. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

## AGENDA

- 1. Election of Chairman and signing of Declaration of Acceptance of Office**
- 2. Acceptance of Apologies: Cllrs J & P Harvey**
- 3. Declarations of Interest**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
  - d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting

*The meeting will be adjourned for up to 10 minutes for Public Question-time*

- 4 Election of Vice-Chairman**
- 5 Co-option**

To formally welcome Cllr Stephen Tibbits co-opted last month as ward councillor for Lickey Grange
- 6 Election to Groups and Committees**
  - 6.1 Planning Committee – head and 2 members required
  - 6.2 Finance Group
  - 6.3 Highways
  - 6.4 Environment Group
  - 6.5 Communications Group

- 7 Election of Representatives to other bodies**
- 7.1 CPRE: Representative and Deputy
  - 7.2 Worcs CALC: Representative and Deputy
  - 7.3 High House Wood Management Group
  - 7.4 Marlbrook Landfill Site
  - 7.5 Neighbourhood Planning group
- 8 Reports from outside bodies and District and County Councillors**
- 9 Minutes of the Parish Council Meeting held on Monday 3rd April 2017 for approval**
- 10 Finance and General Purposes**
- 10.1 To agree the payment of attached Bills
  - 10.2 To agree the Bank Reconciliation as at the financial year end (31st March 2015)
  - 10.3 To agree size of grant to Blackwell Festival (details circulated)
  - 10.4 To note that the letter from the Internal Auditor, the Annual Governance Statement and Accounting statements will be circulated this week for consideration and approval at June's meeting
- 11 Review of Council policies and documents – these documents have all been reviewed or adopted within the last 3 years**
- 11.1 To approve Standing Orders (as amended and adopted 6<sup>th</sup> October 2014)
  - 11.2 To approve Financial Regulations (as amended and adopted 7<sup>th</sup> July 2014)
  - 11.3 To approve Risk Assessment (as amended and approved 6<sup>th</sup> October 2014)
  - 11.4 To approve Complaints Policy (adopted 7<sup>th</sup> September 2015)
  - 11.5 To approve Publication Scheme (adopted 7<sup>th</sup> September 2015)
- 12 Planning Committee**
- 12.1 To approve the minutes of the Planning Committee meeting on 11<sup>th</sup> April 2017
  - 12.2 To receive update from Neighbourhood Planning group
- 13 Highways and Environment**
- 13.1 To report that Cllr J Harvey attended a further all parties meeting organised by West Mercia police relating to Lickey School Parking and Road Safety concerns. Minutes are attached. Agree if any further action is required
  - 13.2 Following a visit to verge outside 200 Old Birmingham Road it is clear where the tree was though the stump has been removed and the grass seeded. There are trees on adjacent verges. Species and costs to be provided at meeting
- 14. Communications Report**
- 14.1 Next newsletter will be scheduled for delivery on 16<sup>th</sup> June in order to promote the Neighbourhood Plan Consultation events on 24<sup>th</sup> & 28<sup>th</sup> June.
- 15 Training Matters and Diary Dates**
- CALC Area meeting Wednesday 14<sup>th</sup> June
- 16 Administration**
- 16.1 To report that interviews for the candidates for the EO role will take place later in the week
- 17 Correspondence**
- 17.1 Sajid Javid MP with information relating to proposed highways improvements to the A38 in Bromsgrove
- 18 Dates of next meeting Parish Council Meeting Monday 5th June 2017 at 7.30pm at the Trinity Centre, Lickey.**

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE  
(signed) Executive Officer