



Lickey & Blackwell and Cofton Hackett NEIGHBOURHOOD PLAN

Minutes of Neighbourhood Plan group meeting held at The Wheel on Monday 27th November 2017 at 1.00 pm

Present: Nick Forknell, Roger Westbury, Jill Harvey, Janet King, Keith Wolford, Stuart Howe, Claire Holmes (BDC) and Lisa Winterbourn (EO)

1. Apologies were received from Margaret Hanrahan, Louise Kirkcup and Keith Duncan.
2. Approval of the Minutes of the meeting held on 25th September.
3. Discussion of draft garden development policy provided by Louise Kirkcup at Kirkwell's– we were happy with the policy but had some small changes to wording to pass to Louise and strengthen the policy. We decided to remove the reference to **rear** gardens and have a policy for gardens in general. We would like to refer to unwanted garden grabbing and add a reference to the Government's white paper 'Fixing Our Broken Housing Market' para 1.31.
4. Action Points – It was agreed that progress on the last set of action points has been slow and the deadline was not met. Thanks to everyone for work completed.
5. Timings – LW shared findings following discussions with LK and funding agency. New timings are largely based on funding deadlines. The group agreed the following:
LW to apply for next grant for upcoming work in the coming week.
15th January will be the deadline to provide all outstanding material to LK.
22nd January – LK will provide a final draft document for this date.
29th January for the next meeting.
Consultation for reg. 14 will begin before 31st March 2018 (funding reasons).
LW to apply for 3rd grant in April 2018 for referendum advertising and events etc

6. OUTSTANDING ITEMS

Allocation of tasks and deadlines:

Maps – 3,6,7,8 to be finished / annotated LW to liaise with CH/JK and JH, thanks to JF for his work on maps so far.

Map 9 especially needs work – current walking/cycle routes and ones we would like to see developed/ links to amenities – JK to research and consider this policy, we may remove the need for a map.

7.12 and 7.22 – character appraisal work to be completed by JK/JH/RW

7.16- draft policy BD1 – Barnt Green conservation Area – JK/JF & NF to adapt BDC's available materials including a map and appendix of a leaflet.

7.18 – more information on character of local highways - NF to complete

8.8 – how we hope to take part in the Green belt review – SH to complete

8.18 – information on recent developments and housing types – LW to complete

9.8 – evidence for local home working – LW to complete if information is available

10.14 – map 7 and any extra info we wish to add – not needed

10.19 has been completed by NF – to provide an electronic copy to LW/LK

11.12 – JK/RW/JH to investigate needs for footpaths/cycle routes and provide wording .

JK pointed out amendments needed to 8.5 – reference to Burcot needs to be deleted.

CH confirmed that BDC Green Belt Review timings are very uncertain as are numbers of homes likely to be allocated to our NDP area.

7. LW gave an update on finance – the grant application process has begun. The group agreed the planned budget and spending requirements for the next stage – next grant must be spent by 31st March 2018.

8. Next steps – all to work to make January 15th deadline, LK to send out draft NDP 22nd January to be shared with councillors and voted on at next PC meetings. Next NDP meeting will be at 2pm on 29th January.

The meeting ended at 15.05.