



Lickey & Blackwell and Cofton Hackett NEIGHBOURHOOD PLAN

Minutes of Neighbourhood Plan group meeting held at The Wheel on Monday 29th January 2018 at 2.00 pm

Present: Nick Forknell, Roger Westbury, Jill Harvey, Janet King, Stuart Howe, Margaret Hanrahan, Louise Kirkcup (Kirkwells), Claire Holmes (BDC), Keith Wolford (Archmedia) and Lisa Winterbourn (EO)

1. No apologies were received.
2. Approval of the Minutes of the meeting held on 27th November.
3. Review of draft document. LW provided the group with draft copies in print. The group felt that more time would be needed to properly digest the new draft and to suggest suitable amendments. We were very happy with the document however some amendments will be needed. Some were suggested detailed below:

The group agreed that maps needed further work including removing BDCs headings and using JPeg versions in the document rather than lesser quality PDFs. Claire Holmes to arrange with BDC. Map3 needs to be a full page.

Character appraisal fine as a separate appendix.

Not enough emphasis in document on SSSIs – S Howe to work on this for NE3.

SH to add some words re Grove Wood.

JK to liaise with K Woolford and JH on further photographs for the document.

LK to add more information on listed buildings, including new one on Warren Lane.

LK to add a bibliography and a glossary. LK to add references including 'Yellow Fish' scheme.

4. Set timetable for next steps

It was agreed that everyone should reread the document and suggest further appropriate amendments and send those to LW before 14/2/18. LW to collate and pass to LK by 19/2/18.

It was agreed to have the document ready to present to PCs on 26th February prior to each parish councils' next meeting.

LK went through requirements for Reg 14 consultation and Reg 16. We need to get all information including maps onto the websites and contact local groups prior to consultation.

LW will need to apply for another grant following the next meeting when we are ready to proceed with consultation to cover these costs as well as referendum etc.

5. Review of progress on publicity materials/film etc. and arrange next steps.
NF/ RW are to contact attendees of consultation events and other interested parties to put a 'forum' together for filming on 3rd March 10-12 at the Wheel.
L&BPC next newsletter 16th March, we should include some information in this.
LW to contact suppliers to get publicity materials underway – banners/t shirts/ pop up banner.
6. Finance report. Margaret reports that the grant application was successful and the balance of our account is £3,513.31. LW reported that the money has to be spent before 31st March.
7. Date of next meeting: 26/3/2018

The meeting ended at 15. 40