



Lickey & Blackwell and Cofton Hackett NEIGHBOURHOOD PLAN

Minutes of Neighbourhood Plan group meeting held at The Wheel on Monday 26th March 2018 at 12.00 pm

Present: Nick Forknell, Roger Westbury, Keith Duncan, Elizabeth Duncan, Janet King, Margaret Hanrahan, Louise Kirkcup (Kirkwells), Claire Holmes (BDC), Keith Wolford (Archmedia) and Lisa Winterbourn (EO)

1. Apologies from Jill Harvey and Stuart Howe.
2. Minutes of meeting held on 29th January 2018 were approved unanimously.
3. The amendments suggested by BDC to draft document were reviewed and approved. Additional amendments from Cofton Hackett were also added and agreed. The running order of the policies was amended according to advice from BDC and informed by residents polled at the forum held on Saturday 24th March. The SEA screening was agreed alongside the statement supporting reasons for not requiring a full report.
4. The timetable for next steps was considered and it was agreed that another meeting to discuss next steps, finances and the updated draft would be needed prior to taking the draft to Parish Councils in May – Cofton Hackett 21st May, Lickey and Blackwell 14th May.
5. Keith Woolford shared information relating to progress on publicity materials/film and the details of our requirements for layout of the NDP draft, appendices and summary document for residents. It was agreed that 20 copies of the amended draft should be printed by Keith for the Parish Councils the week before 14th May. A new quote will be provided for grant application purposes.
6. The finance report and planning for the next grant application was deferred to the next meeting. Claiming back of VAT on expenditure was discussed, LW to contact

Groundwork to find out more. Report on spending of grant due to Groundwork before 14th April – LW and MH to meet and complete.

7. The next meeting was agreed for 12pm Monday 30th April at the Wheel.

The meeting ended at 2.20.