



Lickey & Blackwell and Cofton Hackett NEIGHBOURHOOD PLAN

Minutes of Neighbourhood Plan group meeting held at The Wheel on Monday 30th April 2018 at 12.00 pm

Present: Nick Forknell, Roger Westbury, Keith Duncan, Janet King, Louise Kirkcup (Kirkwells) and Claire Holmes (BDC).

1. Apologies from LW, SH, MH and JH.
2. Minutes of meeting held on 26th March 2018 were approved.
3. A final draft document with all known amendments was tabled by LK. JK asked a question about the time interval stated in the document – does it need to be in line with the BDC plan? The answer is ‘Yes’. The final draft document was approved by the group for consultation. KD stated that there are still some amendments to ‘Character Appraisal’ work to be delivered, but as this is in the appendix, it will not affect Draft Reg 14 Plan version of the document. Agreed to ask KW if he needs any more information before laying out the document.
4. The timetable for next steps:

Draft to Parish Councils for approval in May – L&BPC 14th, Cofton 21st. Both subject to any minor editorial changes.

Formal Consultation to begin 4th June, to end 19th July.

Formal Consultation must be to all groups on the BDC list plus any businesses, plus anybody who has participated in previous consultations. LK has provided a list of actions and a timetable to EO.

It is very important that all documents should be made available on both PC’s websites. The consultation must be advertised widely in parish newsletters, magazine, posters, Facebook etc. Neighbouring Councils should also be informed. It was agreed that website information would be available from 1st June and that consulted parties should be informed before that date.

A separate email address is set up for consultation responses so that they do not get ‘lost’. Email address is: neighbourhoodplan@lickeyandblackwellpc.org

5. The group were able to view the 3.5 minute film. It was felt that the film focussed more on L&B than Cofton Hackett, perhaps 20-30 seconds of footage of Roger talking about his Parish could be added.

6. Finance report was not given as MH and LW were not at the meeting.

7. Date of next meeting without LK to review consultation documents/comments:
13/8/18

A further meeting to take place with all of the group 3/9/18 to review the document in light of the comments and required amendments.