



# Lickey & Blackwell Parish Council

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Executive Officer:  
Mrs L Winterbourn

Trinity Centre  
411 Old Birmingham Road  
Lickey  
B45 8ES  
Telephone: 07930837770

13<sup>th</sup> May 2020

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 18<sup>th</sup> May 2020 via Zoom - meeting ID 879 618 6156. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

## **AGENDA**

- 1. Election of Chairman and signing of Declaration of Acceptance of Office**
- 2. Acceptance of Apologies**
- 3. Declarations of Interest**
  - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
  - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
  - c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
  - d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting
- 4. Election of Vice-Chairman and completion by all of Declaration of Acceptance of Office**
- 5. Election to Groups and Committees**
  - 5.1 Planning Committee – head and 2 members required
  - 5.2 Finance Group
  - 5.3 Highways & Environment Group
  - 5.4 Social Services & Communications Group
- 6. Election of Representatives to other bodies**
  - 6.1 CPRE: Representative and Deputy
  - 6.2 Worcs CALC: Representative and Deputy
  - 6.3 High House Wood Management Group
  - 6.4 Marlbrook Tip

*The meeting will be adjourned for up to 10 minutes for Public Question-time*

- 7 Reports from outside bodies and District and County Councillors**
- 8 Minutes of the Parish Council Meeting held on Monday 20th April 2020 for approval**
- 9 Finance and General Purposes**
  - 9.1 To agree the payment of attached Bills
  
- 10 Review of Council policies and documents**
  - 10.1 To approve Standing Orders (as amended and adopted 9/5/2019)
  - 10.2 To approve Financial Regulations (as amended and adopted 7<sup>th</sup> July 2014)
  - 10.3 To approve Risk Assessment (as amended and approved 6<sup>th</sup> October 2014)
  - 10.4 To approve Complaints Policy (adopted 7<sup>th</sup> September 2015)
  - 10.5 To approve Publication Scheme (adopted 7<sup>th</sup> September 2015)
  - 10.6 To approve asset register (updated March 2020)
  
- 11 Planning Committee**
  - 11.1 To approve the minutes of the Planning Committee meetings.
  
- 12 Highways and Environment**
  - 12.1 To receive update on current matters in Highways.
  - 12.2 To receive update on current matters in Environment.
  - 12.3 To discuss New Homes Bonus community group application for tree replacement.
  
- 13. Communications Report**
  - 13.1 Report provided by Cllr J Harvey.
  
- 14 Training Matters and Diary Dates**
  - 14.1 To agree any training requirements including for Chairmanship
  
- 15 Administration**
  - 15.1 Please advise EO if you require paper copies of any documents.
  - 15.2 EO report.
  
- 16 Correspondence**
  
- 17 Dates of next meeting Parish Council Meeting Monday 15<sup>th</sup> June 2020 at 7.30pm, via Zoom.**

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE OFFICER

(signed)

Executive Officer