



Lickey & Blackwell Parish Council

Executive Officer:
Mrs. L Winterbourn

The Trinity Centre
411 Old Birmingham Road
Lickey
B45 8ES
Telephone 07930837770

12th May 2021

You are duly required to attend the Annual meeting of Lickey and Blackwell Parish Council on Monday 17th May 2021 at 7.30pm at the main hall of the Trinity Centre, Lickey. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures, Covid Guidance and Parish Council etiquette will be read by the EO.

MEMBERS OF THE PUBLIC MAY SUBMIT QUESTIONS IN WRITING SHOULD THEY PREFER NOT TO ATTEND. THE MEETING WILL BE LIVE STREAMED VIA THE LICKEY AND BLACKWELL PARISH COUNCIL FACEBOOK PAGE.

AGENDA

- 1. Election of Chairman and signing of Declaration of Acceptance of Office**
- 2. Acceptance of Apologies:**
- 3. Declarations of Interest**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests.
 - b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
 - c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or an Other Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct, must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
 - d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting

The meeting will be adjourned for up to 10 minutes for Public Question-time (remote questions/written questions permitted)

- 4 Election of Vice-Chairman**
- 5 Election to Groups and Committees**
 - 6.1 Planning Committee – head and 2 members required
 - 6.2 Finance Group
 - 6.3 Highways
 - 6.4 Environment Group
 - 6.5 Communications Group

6 Election of Representatives to other bodies

- 7.1 CPRE: Representative and Deputy
- 7.2 Worcs CALC: Representative and Deputy

7 Reports from outside bodies and District and County Councillors

8 Minutes of the Parish Council Meeting held on Monday 19th April 2021 for approval

9 Administration

- 9.1 EO report re Covid 19 arrangements, planter quote and other matters.
- 9.2 Amendments to meeting Calendar – To approve June meeting to be in recess and venue to be Trinity Centre main hall for future meetings.

10 Finance and General Purposes

- 10.1 To agree the payment of attached Bills
- 10.2 To agree to delegate authority for the signing of cheques/authorising payments Over the June recess to the cheque signatories, to a maximum of £5,000.

11 Review of Council policies and documents

- 11.1 To approve Standing Orders (as amended and adopted 9/5/2019)
- 11.2 To approve Financial Regulations (as amended and adopted 7th July 2014)
- 11.3 To approve Risk Assessment (as amended and approved 6th October 2014)
- 11.4 To approve Complaints Policy (adopted 7th September 2015)
- 11.5 To approve Publication Scheme (adopted 7th September 2015)
- 11.6 To approve amended asset register (updated May 2021)

12 Planning Committee

- 12.1 To approve the minutes of the Planning Committee meetings

13 Highways and Environment

- 13.1 To receive Highways report
- 13.2 To receive Environment report.

14. Communications Report

- 14.1 To receive Communications report

15 Training Matters and Diary Dates

- 15.1 Blackwell Festival Saturday 17th July.
- 15.2 Bromsgrove Area CALC meeting by video conference on 9 June at 6.30pm.

16 Correspondence

- 16.1

17 Dates of next meeting Parish Council Meeting Monday 21st June 2021 at 7.30pm at the Trinity Centre, Lickey (UNLESS WE VOTE TO RECESS).

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE OFFICER
(signed) Executive Officer