



Lickey & Blackwell Parish Council

Executive Officer:
Mrs L Winterbourn

Trinity Centre
411 Old Birmingham Road
Lickey
B45 8ES
Telephone: 07930837770

13th July 2022

You are duly required to attend the meeting of Lickey and Blackwell Parish Council at 7.30 pm on 18th July 2022 at the Trinity Centre, Lickey. If any members are unable to attend, please let the EO know. Before commencing the meeting, a statement of Emergency Procedures and Parish Council etiquette will be read by the EO.

AGENDA

1. Acceptance of Apologies:

2. Declarations of Interest

- a) Register of Interests: Councillors are reminded of the need to update their register of interests.
- b) To declare any Disclosable Pecuniary Interests in items on the agenda and their nature.
- c) To declare any Other Disclosable Interests in items on the agenda and their nature. Councillors who have declared a Disclosable Pecuniary Interest, or another Disclosable Interest which falls within the terms of paragraph 12(4) (b) of the code of conduct must leave the room for the relevant items. Failure to register or declare a Disclosable Pecuniary Interest may result in the commission of a criminal offence.
- d) To consider written requests from councillors for the council to grant a dispensation (S33 of the Localism Act 2011) – written requests to be with the clerk at least 4 clear days prior to a meeting.

The meeting will be adjourned for up to 10 minutes for Public Question-time

3. Reports from outside bodies and District and County Councillors –

4. Minutes of the Parish Council Meeting held on Monday 20th June 2022 for approval

5. Finance and General Purposes

- 5.1 To agree the payment of attached Bills.
- 5.2 To consider application for funds of up to £200 for cross-parish volunteer footpath wardens' working group. Volunteer Footpath Warden Allan Postgate will be invited to give details.
- 5.3 To approve EO training (12 CPD points required per annum):
14/7/22 Policies and Powers £25, 6/9/22 Finance £25, 21/9/22 SLCC training day in Coventry £85, 5/10/22 Introduction to and Unit 1 of CiLCA £45.

6. Planning Committee

- 6.1 To receive a report on the recent Planning Committee meetings.

7 Highways and Environment

- 7.1 To receive update on current matters related to Highways including road closures, '20 is Plenty', highways repairs and the Bus Travel Task Force.
7.2 To receive update on current matters related to Environment including footpaths.

8. Communications Report

- 8.1 To receive an update on current matters including the winners of the Best Front Garden competition and plans for the September Newsletter.

9 Training Matters and Diary Dates

- 9.1 3Ms 18/7/22 6.30pm via Zoom
9.2 EO training: Clerks toolkits 14/7, 6/9 SLCC day of training in Coventry, 21/9, CiLCA 5/10

10 Administration

- 10.1 To approve the Code of Conduct
10.2 To approve the Community Engagement Policy
10.3 To approve the Information Security Policy
10.4 To approve the Internet Banking Policy
10.5 To approve the Document Retention and Disposal Policy
10.6 To approve the Record Management Policy
10.7 To approve the Recruitment Policy
10.8 To approve the Scheme of Delegation to Executive Officer
10.9 To approve the Sickness Policy
10.10 To approve the Working From Home Policy
10.11 To approve the Planning Committee Terms of Reference

11 Correspondence

- 11.1

12 Dates of next meeting Parish Council Meeting Monday 19th September at 7.30pm at the Wheel, Blackwell.

PLEASE NOTE THAT PARISH COUNCIL MINUTES ARE AVAILABLE FOR INSPECTION ON THE COUNCILS WEBSITE OR FROM THE EXECUTIVE OFFICER

(signed)

Executive Officer